

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	01/23/17	Open	Action	01/13/17

Subject: Delegating Authority to the General Manager/CEO to Award a Contract for Revenue Vehicle Tire Lease and Services

## ISSUE

Whether to Delegate Authority to the General Manager/CEO to Award a Contract for Revenue Vehicle Tire Lease and Services to the Lowest Responsible and Responsive Bidder.

## RECOMMENDED ACTION

Adopt Resolution No. 17-01-\_\_\_\_\_, Delegate Authority to the General Manager/CEO to Award a Contract for Revenue Vehicle Tire Lease and Services to the Lowest Responsible and Responsive Bidder.

## FISCAL IMPACT

Budgeted: Yes  
Budget Source: Operating  
Funding Source: Federal Operating  
Cost Center: CC 34  
GL Acct(s): GL 640024  
Estimated Cost for a 5-Year Contract: \$3,336,230.00

## DISCUSSION

On September 26, 2016, the Board authorized the solicitation of bids for Revenue Vehicle Tire Lease and Services. RT currently has a tire lease and services contract with Michelin North America, Inc. that will expire on March 26, 2017. Staff released an Invitation to Bid (ITB) document on December 13, 2016. Sealed bids are currently due on January 24, 2017. Because there is no Board meeting in February, it is impractical to wait until the March 13<sup>th</sup> Board meeting to seek award of a contract. Staff needs 3 to 4 weeks to execute a new contract and if a tire firm other than Michelin is awarded the contract, additional time for the transition from one vendor to another will be required.

Per the ITB, unless all Bids are rejected, the Contract will be awarded to the responsible Bidder submitting the lowest responsive Bid. The lowest Bid will be determined by the Total Bid Price stated on the Bid Pricing Form that is included in the ITB.

Staff recommends that the Board Delegate Authority to the General Manager/CEO to Award a Contract for Revenue Vehicle Tire Lease and Services to the lowest responsible and responsive Bidder.

Approved:

Presented:

Final 01/18/17

General Manager/CEO

Director, Bus Maintenance

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January

23,

RESOLUTION NO. 17-01-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 23, 2017

**DELEGATE AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD A  
CONTRACT FOR REVENUE VEHICLE TIRE LEASE AND SERVICES TO THE  
LOWEST RESPONSIBLE AND RESPONSIVE BIDDER**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby delegates authority to the General Manager/CEO to award  
and execute a Contract for Revenue Vehicle Tire Lease and Services to the lowest  
responsible and responsive Bidder.

\_\_\_\_\_  
ANDREW J. MORIN, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary